



**ROSS POINT BAPTIST CAMP & CONFERENCE CENTER
GUEST USER AND FEE AGREEMENT
FOR Washington State University College of Veterinary
Medicine**

GUEST USAGE INFORMATION:

- 1. Group Name: Washington State University College of Veterinary Medicine
 Type of Conference: Cougar Orientation Leadership Experience Age Group: Adult
 Sponsoring Church or Organization: Washington State University College of Veterinary Medicine
 Address: PO Box 647010 City: Pullman
 State: WA Zip: 99164-7010 Phone Number: 509-335-3393
 Onsite Leader: Karen Hornfelt Phone: 509-335-5862
 Authorized Signatory: Richard Heath E-mail Address: khornfelt@vetmed.wsu.edu
 Address: PO Box 647010/City: Pullman State: WA Zip: 99164-7010
 Phone: 509-335-5862

Danette Krichn

Conference duration 2 night(s) 7 meal(s) 6 snacks for 100 people.

Arrival: 8/15/2011 3:00 PM

Departure: 8/17/2011 9:00 PM

First Meal: Monday-8/15/2011-Dinner-7:00 PM

Last Meal: Wednesday-8/17/2011-Dinner-5:30 PM

**Lodge Room and Cabin checkout on the final day is 9:30 a.m. unless other arrangements are made in advance.*

Washington State University College of Veterinary Medicine (hereinafter called the "group") agrees that WSU will occupy and use the camp facilities owned by Washington Baptist Convention (hereinafter called "WBC") and operated by Ross Point Baptist Camp (hereinafter called "Ross Point") beginning 8/15/2011 and ending 8/17/2011 at the fees listed below. The undersigned acknowledges the authority to execute this agreement on behalf of the group.

***** Not-for-Profit Status:** If the group is a Not-for-Profit organization, please attach a current copy of its statement of authority establishing its corporate status.

N. Danette Krichn
Contracts Manager
Washington State University

nature, title, & date)

s 1 and 5, initial all pages, and return the white copy with the

Ross Point Camp & Conference Center
820 S. Ross Point Rd. Post Falls, ID 83854
Phone (208) 773-1655, Fax (208) 773-1656 service@rosspoint.org

Richard Heath's Initials:

Date: _____

Danette Krichn

A. Facilities Use:

Rooms will be assigned based on availability. Special accommodations may be possible for an additional fee. The group will use the following Ross Point facilities at the rates below: Lodge Rooms: Riverside Lodge, Shoreline, Edgewater & Thailand; Cabins: yes; Chapel: yes; Dining Room: yes; Meeting Room: Chapel. The group agrees to provide Ross Point with an accurate statement of participants, and any special meal or facility requirements including meeting room set-up, no less than seven (7) days prior to 8/15/2011. Instructions for meeting room set-ups must be given to Ross Point with final registration count. Late submissions are subject to a late charge of 10% of the minimum financial responsibility in the amount of \$1257.75. Anticipated number of people: 100. Maximum number for event: 160. Even if final count given prior to arrival or the number actually attending is less, the minimum number of full-time participants financially responsible for is: 90. The number attending may be increased beyond 160 prior to event by contacting Ross Point subject to available space.

B. Accommodation Rates per person per night:

Lodge Rooms, Single Occupancy first night: \$72.50, additional nights \$46.50. Lodge Rooms, Dbl/Trpl Occupancy first night: \$42.25, additional nights \$32.50. Linens and towels are provided and will be exchanged every two days. Bed linens are exchanged only if groups stay is longer than seven (7) days. No room or maid service is available. Each room has a private, full bathroom.
Cabins - Adult first night \$23.50, additional nights \$18.00. Cabin - Youth/Child first night \$16.00, additional nights \$11.00. Guests must provide their own bedding. Each cabin has a bathroom.
RVs - Adult: \$11.00. RVs - Youth/Child: \$7.00. Water and electricity only.
Tents - Adults: \$8.75. Tents - Youth/Child: \$5.00. No water or electricity. Bathrooms are available in the Lodge. Chapel: \$800.00. Dining Room: \$800.00. Meeting Room: dependent upon size \$105.00 - \$315.00. Facility Fee per person over 4: Partial Day: \$6.00; Full Day: \$9.00. Grounds Fee per person over 4: \$4.00.

C. Meal Rates:

The price for meals is established for each person. Adult - Breakfast: \$9.00 Lunch: \$9.75 Dinner: \$13.25 Snack: \$3.00

Estimated individual lodging and meal rate totals:

Adult Single Lodge: \$217.25 Adult Dbl/Trpl Lodge: \$173 Adult Cabin: \$139.75 Program Fee: \$116.00.

D. Usage request: please indicate which of the following items you would like to have available for your group. **Some items require an additional fee.

Gym	___	Gym Volley Ball	___	CD Player	___
Fire Circle	___	Camp Store	___	White Board	___
Easel	___	Karaoke Machine	___	Lectern	___
*P.A.	___	Overhead Projector	___	TV-VCR	___
Key Board	___	Video Projector	___	DVD	___

*Ross Point will assist in setting up basic audio/visual equipment. If you need a sound technician, Ross Point will provide one at \$15.00 per hour.

SEASONAL: Mini-golf ___ Swimming ___ **Lifeguard ___ Horse Shoes ___ Canoes ___

**Initiatives Course ___ **High Ropes Course ___ **Climbing Tower ___

All users of the challenge courses and climbing tower must complete the individual release, which will be attached as an addendum to this contract.

Lifeguard: \$16.00, per guard per hour. Initiatives Course: \$12.00 per person. High Ropes Course: \$17.00 per person; Climbing Tower: \$8.00 per person.

E. Reservation Fee:

A reservation fee of \$1257.75 is required to secure your reservation. This fee shall apply to the remaining balance and is non-refundable and non-transferable. At the end of the stay, a final balance will be determined including any charge for damage and excessive wear to facilities, linens, furnishings, lost keys, carpet or equipment or the like. 30 days prior to the event 50% of the anticipated fee which is equal to \$6286.75 and is non-refundable and non-transferable, is due. The balance is due within 30 days upon receipt of invoice. The signed agreement and reservation fee must arrive at Ross Point on or before 4/15/2011 (faxed copies need only include pages 1-5). If changes to this agreement are required, please call the office.

F. Payment:

The registrar is required to provide the necessary figures to enable Ross Point to complete the financial settlement during the group's stay. The group shall pay all charges accruing under this Agreement in full within 30 days of the receipt of invoice. Failure to make payment as agreed will result in a fee of 1% of the total bill per week or part of a week from the agreed financial settlement day.

G. Other Ross Point users:

Ross Point reserves the right to contract for its facility use by more than one group at a time. Separate meeting and sleeping space will be provided for each group. Shared dining room and meal times may be scheduled.

H. Ross Point Regulations

All attendees must abide by the Ross Point policies and procedures, both verbal and posted. The group agrees that it shall bear the responsibility to inform all its attendees of policies and procedures of Ross Point. Ross Point staff will conduct an additional orientation to regulations and safety procedures upon group's arrival. If the group or its members shall violate those rules and regulations the group may be asked to leave.

1. Emergency assistance & transportation can be summoned by dialing 911. A public phone is located in the entrance lobby. Dial "9" to access an outside line. Staff may be contacted using the phone numbers posted in the Lodge entrance lobby.
2. For the safety of all guests, each group should maintain a complete roster of every member of the group including name and address, emergency contact names and numbers, known allergies or health conditions requiring treatment, restrictions, or other accommodations, and signed permission to treat minors unaccompanied by parent or guardian. All conferees must be registered. Each group is responsible to provide its own registrar. Rosters and housing charts are available to assist in housing assignments.
3. The Group agrees to provide on-site leader, registrar, sufficient counselors for youth, Health Care Manager current in First Aid and CPR from a nationally recognized provider, first aid supplies for first aid and medication dispensing, and other needed staff. For Groups with campers 18 and under, the following staff to camper ratios must be met: 0-5 years 1 to 5, 6-8 years 1 to 6, 9-14 years 1 to 8, 15-18 years 1 to 10. At least 80% of staff should be 18 years or older. Staff who are at least 16 should be two years older than their campers. The group should utilize appropriate background screening for staff with access to campers. For all-group activities such as games and programs, fewer staff may be required. In situations such as in sleeping cabins and the Health Care Center, a minimum of two adults/staff members should be present. The Group leadership must supervise campers to ensure appropriate behavior. All group-led activities are the sole responsibility of

DS Danette Kriehn

- the group and the Group must ensure leaders are qualified to lead all such activities, orient participants appropriately, and maintain safety at all times. Leaders are expected to maintain order at all times and prevent damage to Ross Point property. In the event of an accident or incident, please fill out and turn in an A&I Form, available from the office.
4. Ross Point will not be responsible for publicity and information about guest group conferences. The Group is to forward to Ross Point copies of all publicity when it is distributed, and to submit a detailed schedule of the conference in advance of the conference. Ross Point reserves the right to disallow any program or activity deemed unsafe or incongruent with its mission.
 5. No smoking is permitted in any building. Designated smoking areas are the main parking lot, below the dining room deck, and the front porch of Shoreline and Edgewater, away from children and non-smokers.
 6. No illegal drugs are allowed. Except of sacramental purposes, the Group may not consume alcohol at Ross Point. Gum is not permitted.
 7. The use of candles requires advance approval.
 8. No pets allowed.
 9. Firearms or fireworks are not permitted on the grounds.
 10. Ross Point Camp and Conference Center serves meals family-style. The Group is expected to help clean up individual tables after each meal. Promptness to meals is essential. Meal hours are: Breakfast, 8:00 AM; Lunch, 12:00 noon; Dinner, 5:30 PM. Any change of meal times must be approved by Ross Point. Foot wear, shirts, and dry clothing are required in all indoor public areas. Handhandle Health Department requires that only commercially prepared, non-perishable snacks may be served. Homemade snacks are not permitted. No gum.
 11. Sales of items by the Group are prohibited during its visit to Ross Point. Any sales of items including tapes, books, shirts or any items by guests or speakers must be conducted by Ross Point.
 12. Vehicles must be parked and locked in designated parking areas. No one is allowed to ride in vehicles, or portions of vehicles, not designed to carry passengers. No off-road vehicles are allowed.
 13. Quiet Time is between 11:00 pm and 6:00 am and everyone should be as quiet as possible, respecting the privacy of other groups and neighbors.
 14. Campfires are permitted only in designated fire rings. Water must be available at each fire. Extinguish all fires completely before leaving the area.
 15. Waterfront: Ross Point is not liable for a lifeguard unless formally contracted. Supervision of waterfront activities is the responsibility of the Group. At least one member of the Group should hold a current lifeguard certificate, be current in First Aid and CPR from a nationally recognized provider, and available at the waterfront. Current water front rules must be followed. All boats must be returned and locked and the office must be notified of activity completion. An activity safety orientation must be conducted prior to waterfront activities. The Aqua Toy may only be used when a lifeguard is on duty. Family campers must have a parent on duty if a lifeguard is not on duty.
 16. Personal boats and watercrafts may be brought to Ross Point and used at the sole responsibility of the individual.
 17. Ross Point assumes no responsibility for Lost & Found items.
 18. All games or play will be limited to recreation areas. Personal sports equipment is the responsibility of each individual.
 19. At the end of the day, the last one out of a room should turn off lights. At the end of your stay, return furniture to its original position, close doors and windows, turn off lights, and turn down heat.
 20. Use only masking tape or tacky adhesive to hang posters, etc. on the walls.
 21. No alterations to Ross Point grounds, buildings, facilities or equipment is permitted. All facilities are subject to inspection and approval by Ross Point before the Group leaves. The Group is financially liable for any breakage, damage, losses, or facilities or linens left unreasonably dirty by its members.

Danette Krahn

I. Proof of Liability Insurance Coverage:

The group shall provide Ross Point with proof of the group's liability insurance coverage at least seven (7) days prior to 8/15/2011, WSU and its officers, employees, and agents while acting in good faith within the scope of their official WSU duties are covered by the State of Washington self-insurance program and the Tort Claims Act (RCW 4.92.060 et seq).

J. Group Hold Harmless, Indemnity, and Release Agreement:

The group acknowledges that Ross Point, its sponsoring organization, and their agents, officers, managers and directors are not responsible for any accidents, injuries or damages which may occur due to the negligent acts or omissions of WSU during the term of this agreement or the negligent acts or omissions of WSU during the group's use of the camps facilities under the terms of this agreement.

In consideration of Ross Point's execution of this agreement and the benefits to the group and its members and participants, the group forever releases and discharges Ross Point, its sponsoring organization, and their agents, officers, managers and directors, of and from any and all claims, damages, suits or causes of action for personal injury or damages to property arising out of or related to the negligent acts or omissions of WSU during the group's stay or use of Ross Point property and facility.

The group hereby agrees to indemnify and hold harmless Ross Point, its sponsoring organization, and their respective agents, officers, managers, employees and directors, of and from any and all claims which may arise or occur out of the negligent acts or omissions of WSU's employees or agents during WSU's activities on, at or in and about the facility of Ross Point property.

IN WITNESS WHEREOF, the parties hereto execute this Group User and Fee Agreement.

Washington State University College of Veterinary Medicine hereby acknowledges that it understands the entire Group User and Fee Agreement and its addendums, and will comply with its terms and conditions. The undersigned acknowledges the authority to execute this agreement on behalf of the group.

For the group:

Signature: _____

N. Danette Kriehn, Contracts Manager

Date of Signature: 4/11/11

For Ross Point

Signature: _____

John Batchel

Date of Signature: _____

Date signed contract & reservation fee received by RP: _____

Directions to Ross Point:

From the west, take exit 7 and stay in the middle lane. At the light at Seltice, turn left (east) and stay in the right hand lane. Turn right at the first light, which is Hwy 41 north and Ross Point Road going south.

From the east, take exit 7 and stay in the right hand lane. Turn right (south) at the light on Hwy 41. Go through the intersection at Seltice, continue on Ross Point Road. From Ross Point Road, continue 3/4 mile, the road turns to the left and in that turn, Ross Point entrance is on the right. Follow the gravel road for 1/4 mile to the main parking area.

Danette Kriehn

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